

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, March 9, 2026 – 6:30 p.m.  
Lakeshore Boardroom**

**In Attendance:** Rob Nicol, Councillor Jennifer Richardson, Councillor Robert Saunders, Sue Bennett, Cynthia Gordon

**Staff in Attendance:** Erin Scuccimarri, Jennifer Miyasaki, Kathryn Schoutsen

**Guests:** Angela Wanigasekera and Jennifer Lloyd – Human Services Navigation Project Update

**Regrets:** Anne Smith, Rhonda Flanagan, Raj Grover

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**1. CALL TO ORDER, WELCOME AND LAND ACKNOWLEDGEMENT**

- The meeting was called to order at 6:30 p.m.
- The Board Vice Chair delivered the Land Acknowledgement Statement.

**2. APPROVAL OF AGENDA**

**Motion #2026.07**

**Moved by:** Jennifer Richardson  
**Seconded by:** Cynthia Gordon

THAT the agenda of the March 9, 2026 meeting be approved as presented and amended.

**CARRIED.**

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**4. DELEGATIONS TO THE BOARD**

- a) Angela Wanigasekera and Jennifer Lloyd – Human Services Navigation Project Update
- Angela and Jennifer highlighted aspects of their respective roles in the Library and the ways in which they and the Library assist residents and connect them with the services and resources they need.

## **CONSENT AGENDA**

### **5. Approval of Previous Minutes**

- No additions or changes

### **6. Correspondence**

- No comments or additions

### **7. Reports for Information**

- CEO Report
  - January and February reports were included in package
    - The CEO provided highlights on events and programs during January and February, including Staff and Board attendance at OLA in January; Radiant Roots event in February
    - Sue Bennett shared her experience attending Board Boot camp at OLA
- Municipal Council Report
  - No additions to reports
- Library Board Report
  - Roundtable of good news stories and events attended were shared
- Board Committee Reports
  - Truth and Reconciliation Committee
    - Kathryn Schoutsen provided a report in section 8a, outlining the Committee's achievements and planned initiatives
- Health & Safety Update
  - January and February minutes were included in package
- Library Associations Report
  - Link to Canadian Urban Libraries Council study was included in agenda.

### **Motion #2026.08**

**Moved by:** Rob Saunders

**Seconded by:** Sue Bennett

THAT the consent agenda items 5a.01.01 to 7f.01.01, and the recommendations contained therein be approved as presented.

**CARRIED.**

**AGENDA**

**8. STAFF AND COMMITTEE REPORTS**

- a) LIB-02-2026 Truth & Reconciliation Committee Annual Update

**Motion #2026.09**

**Moved by:** Jennifer Richardson  
**Seconded by:** Cynthia Gordon

THAT the Committee Report LIB-02-2026 Truth & Reconciliation Committee Annual Update be received for information and the recommendations contained therein be approved.

**CARRIED.**

- b) LIB-03-2026 Stroud Facility Status Update

**Motion #2026.10**

**Moved by:** Rob Saunders  
**Seconded by:** Barb Baguley

THAT the Staff Report LIB-03-2026 Stroud Facility Status Update & Next Steps be received for information and the recommendations contained therein be approved.

**CARRIED.**

**9. BUSINESS ARISING**

- a) Revised 2026 Operating and Capital Budgets

**Motion #2026.11**

**Moved by:** Jennifer Richardson  
**Seconded by:** Sue Bennett

THAT the Library Board accepts the revised 2026 Operating Budget that was amended and approved by Council on January 14, 2026, per Council Resolution #2026.01.14-CR-02, in the amount of \$4,685,945, which now includes the addition of \$53,700 for youth programming;

and FURTHER THAT the Library Board accepts the revised 2026 Capital budget that was amended and approved by Council on January 14, 2026, per Council Resolution #2026.01.14-CR-02, in the amount of \$298,750, which now includes the addition of \$60,000 for the Our Stories Innisfil – Digital Archive Infrastructure and Hosting Model Update.

## 10. POLICY

- a) **BOARD** – Advocacy Policy #B-2026-05
- b) **BOARD** – Delegation of Authority to the CEO Policy #B-2026-06
- c) **EMPLOYMENT** – Scent-Free Policy #E-2026-07
- d) **OPERATING & TECHNOLOGY** - Donations, Sponsorship & Fundraising Policy #2026-08

### Motion #2026.12

**Moved by:** Cynthia Gordon  
**Seconded by:** Rob Saunders

THAT the BOARD – Advocacy Policy #B-2026-05; the BOARD – Delegation of Authority to the CEO Policy #B-2026-06; the EMPLOYMENT – Scent-Free Policy #E-2026-07; and the OPERATING & TECHNOLOGY - Donations, Sponsorship & Fundraising Policy #2026-08 be approved as presented.

**CARRIED.**

## 11. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

## 12. NEW BUSINESS

No new business

## 13. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
  - o Links for Library and Community events were shared in the agenda.

## 14. IN CAMERA

No in camera

## 15. ADJOURNMENT

### Motion #2026.13


**Moved by:** Barb Baguley

THAT the meeting be adjourned at 7:46 p.m.

**CARRIED.**

**DATE OF THE NEXT MEETING**

The next Library Board meeting will be held on  
**Monday, April 20, 2026 at 6:30 p.m.**  
**Innisfil ideaLAB & Library – Lakeshore Branch – Boardroom**



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**Anne Smith, Board Chair**



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**Erin Scuccimarri, Secretary**