

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, January 19, 2026 – 6:30 p.m.  
Via Zoom**

**In Attendance:** Anne Smith, Rob Nicol, Councillor Jennifer Richardson, Councillor Robert Saunders, Sue Bennett, Rhonda Flanagan, Cynthia Gordon, Raj Grover

**Staff in Attendance:** Erin Scuccimarri, Jennifer Miyasaki

**Guests:** Rachel Szepesi, County of Simcoe

**Regrets:** Barb Baguley

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**1. CALL TO ORDER, WELCOME AND LAND ACKNOWLEDGEMENT**

- The meeting was called to order at 6:26 p.m.
- The Board Chair delivered the Land Acknowledgement Statement.

**2. APPROVAL OF AGENDA**

**Motion #2026.01**

**Moved by:** Rhonda Flanagan  
**Seconded by:** Rob Saunders

THAT the agenda of the January 19, 2026 meeting be approved as presented.

**CARRIED.**

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**4. DELEGATIONS TO THE BOARD**

- a) Workplace Inclusion Charter – Rachel Szepesi, County of Simcoe
- Rachel Szepesi shared a slide presentation, which outlined the Charter
  - The presentation was followed by a Q&A.

<https://immigration.simcoe.ca/workplace-inclusion-charter/>

**(Moved to Agenda items 8, 9 and 10 to accommodate Councillors Richardson and Saunders' schedule; Motion numbers will appear out of order in the minutes.)**

## **CONSENT AGENDA**

### **5. Approval of Previous Minutes**

- No additions or changes

### **6. Correspondence**

- No comments or additions

### **7. Reports for Information**

- CEO Report
  - December report is included in package
    - The CEO provided highlights on events and programs during December
- Municipal Council Report
  - Councillors Richardson and Saunders attended the Rural Ontario Municipal Association (ROMA) Conference
- Library Board Report
  - Roundtable of good news stories and events attended were shared
- Board Committee Reports
  - Truth and Reconciliation Committee
    - Chair Smith provided an update
- Health & Safety Update
  - No December meeting held
- Library Associations Report
  - OLA is happening at the end of January; our staff are presenting at the conference

### **Motion #2026.05**

**Moved by:** Rob Nicol

**Seconded by:** Sue Bennett

THAT the consent agenda items 5a.01.01 to 7f.01.01, and the recommendations contained therein be approved as presented.

**CARRIED.**

## **AGENDA**

### **8. STAFF AND COMMITTEE REPORTS**

- a) LIB-01-2026 Statutory Holidays 2026 and New Year's Day 2027

#### **Motion #2026.02**

**Moved by:** Cynthia Gordon

**Seconded by:** Raj Grover

THAT the Staff Report LIB-01-2026 Statutory Holidays 2026 and New Year's Day 2027 be received for information and the recommendations contained therein be approved.

**CARRIED.**

- b) Multi-Year Accessibility Plan Progress Report

#### **Motion #2026.03**

**Moved by:** Rob Nicol

**Seconded by:** Jennifer Richardson

THAT the Multi-Year Accessibility Plan Progress Report 2025 be received.

**CARRIED.**

### **9. BUSINESS ARISING**

No business arising

### **10. POLICY**

- a) **EMPLOYMENT – Leave of Absence Policy #E-2026-01**
- b) **EMPLOYMENT - Library Non-Union Salary Administration Policy #E-2026-02**
- c) **EMPLOYMENT – Paid Holidays Policy #E-2026-03**
- d) **EMPLOYMENT – Vacation Policy #E-2026-04**

#### **Motion #2026.04**

**Moved by:** Rob Saunders

**Seconded by:** Sue Bennett

THAT the EMPLOYMENT – Leave of Absence Policy #E-2026-01; the EMPLOYMENT - Library Non-Union Salary Administration Policy #E-2026-02; the EMPLOYMENT – Paid Holidays Policy #E-2026-03; and the EMPLOYMENT – Vacation Policy #E-2026-04 be approved as presented.

**CARRIED.**

**(At this time, the Board Chair moved back to the Consent agenda, then completed the remaining agenda items below.)**

**11. STRATEGIC ISSUES**

There were no Strategic Issues to discuss this month.

**12. NEW BUSINESS**

No new business

**13. COMMENTS AND ANNOUNCEMENTS**

a) Calendar of Events

- Links for Library and Community events were shared in the agenda.

**14. IN CAMERA**

No in camera

**15. ADJOURNMENT**

**Motion #2026.06**

Moved by: Rob Nicol

THAT the meeting be adjourned at 7:29 p.m.

**CARRIED.**

**DATE OF THE NEXT MEETING**

The next Library Board meeting will be held on  
**Tuesday February 17, 2026 at 6:30 p.m.**  
**Innisfil ideaLAB & Library – Lakeshore Branch – Boardroom**



**Anne Smith, Board Chair**



**Erin Scuccimarri, Secretary**