



**Job Opportunity for a
CREATIVE TECHNOLOGIES SPECIALIST
TWELVE- MONTH CONTRACT**

35 hours per week

Innisfil ideaLAB & Library, Innisfil Ontario

OUR ENVIRONMENT

Welcome to the heart of Innisfil at Innisfil ideaLAB & Library, where community, discovery, and joy thrive. We offer a nurturing space for growth, with plenty of opportunities for learning and development. Our team is the cornerstone of our success, bringing their unique ideas and talents to create exceptional experiences. We value diversity and are dedicated to welcoming individuals who reflect the richness of our community.

OUR TEAM

Join our passionate and friendly team, where every interaction is filled with warmth and possibility. We embrace creativity, encourage each other to shine, and relish the excitement of new challenges. At our core, we champion equity, diversity, inclusion, and accessibility, ensuring that everyone feels valued and respected. Together, we're building a library that truly serves and celebrates our diverse community.

POSITION DESCRIPTION

The Creative Technologies Specialist takes a leadership role in the planning, development, and delivery of dynamic, high-quality programming and services that connect community members of all ages to technology and digital skills. Working as part of our Creative Making & Discovery team, this position focuses on enhancing community engagement and digital literacy through programming in the HackLAB and MediaLAB spaces, as well as through computer classes and personalized tech help.

Key Responsibilities Include:

- Designing and coordinating innovative digital literacy programs for diverse age groups and skill levels.
- Delivering engaging, hands-on workshops and one-on-one support for technologies such as 3D printers, laser cutters, Cricut machines, Adobe Suite and more.
- Collaborating with other staff to ensure seamless integration of digital literacy initiatives into library programming.
- Staying updated on trends in library programming, Makerspace tools, and educational technologies.
- Supporting front-line library services and contributing to outreach initiatives.

WHO WE'RE LOOKING FOR

As a member of our collaborative team, you are an enthusiastic, highly motivated person who shares our commitment to excellence. You are an advocate for digital inclusion and

lifelong learning, eager to create programs that bridge the digital divide. Your approachable and patient nature enables you to connect with learners of all backgrounds, and your curiosity about emerging technologies ensures the library stays at the cutting edge of digital literacy. Collaborative, organized, and committed, you are ready to play a key role in building a tech-savvy, connected community.

Qualifications of our ideal candidate include:

- A Master's degree in Library and Information Science, or degree in Technology, Design, Education, or equivalent.
- Minimum of two years of experience in program development and delivery; a focus on digital literacy and technology is an asset.
- Strong tech skills and the ability to quickly learn and use new digital tools or technologies.
- Ability to balance multiple priorities and deliver high-quality programs for diverse audiences.
- Commitment to flexibility, including availability for evening and weekend programs, and the ability to work across multiple Library branches.
- Significant knowledge of library programming trends including Makerspace equipment, robotics, coding and educational technologies is an asset.

Pay Rate: \$39.53 – \$46.50 per hour

Relevant Policy Information

A police records check with Vulnerable Sector screen is required.

The Innisfil ideaLAB & Library is an equal opportunity employer and is committed to building an inclusive and diverse workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, gender identity and age. Accommodations for disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation please contact jmiyasaki@innisfilidealab.ca or call 705-431-7410.

We thank all applicants for their interest; however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.

Please mail or email resumes by 5:00 pm on Friday, December 20, 2024 to:

Mail: Job Opportunities
c/o Innisfil ideaLAB & Library
967 Innisfil Beach Road,
Innisfil, Ontario, L9S 1V3

Email: jobs@innisfilidealab.ca
Subject Line: Creative Technologies Specialist