



**Job Opportunity for a
LIBRARY PROGRAMMER 1 YEAR CONTRACT
25 hours per week
Innisfil ideaLAB & Library, Innisfil Ontario**

OUR ENVIRONMENT

Innisfil ideaLAB & Library is a dynamic, innovative, community hub providing opportunities for learning, discovery, gathering, and fun for all. Our vision of revolutionizing Library service, transforming our community, and shaping our future can only be achieved through collaborative decision making and meaningful engagement with residents – it is all about the community.

Our Staff are our greatest resource and it's their ideas, skills, and initiative that push us forward to provide outstanding services. We understand that our employees are the Library's most valuable asset. The sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities, and talent that our employees invest in their work represents a significant part of our culture, reputation, and achievements. We are committed to attracting and retaining individuals who represent the diversity in our own community and beyond.

OUR TEAM

Our warm and friendly staff enthusiastically provide unique and meaningful interactions with our customers, helping them to discover the spark to fuel unlimited ideas and opportunities. We embrace the unexpected, follow our passions with unlimited enthusiasm (and a little quirkiness), inspire each other to do better, and thrive in a constantly changing environment.

POSITION DESCRIPTION

As a member of our collaborative Programming Team, you are an enthusiastic, highly motivated person who shares our commitment to excellence. You are passionate about working with people of all ages to create and nurture community connections and support community needs through high-quality, innovative public programming. You will also support the development of new programming and outreach initiatives by researching, tracking and reporting on relevant trends.

Your flexibility and experience will allow you to seamlessly and adeptly provide programs for preschoolers, teenagers, adults, and seniors. You will also provide exceptional front line customer service, including information service inquiries, alongside the Library Service Assistant Team.

WHO WE'RE LOOKING FOR:

Our Creative Making & Discovery team is responsible for the programs run in our HackLAB and MediaLAB spaces. If you are someone who enjoys teaching others about technology and leading others through the creation of creative design projects, this position is for you. You are a highly organized person with strong instructional skills and familiarity with working as part of a

collaborative team. Learning new technologies is something you are very comfortable with and you are excited to expand your digital design skills with tools like Cricut, Laser Cutters, Sublimation Printers, 3D Printers, and more.

The Library is committed to the principles of equity, diversity, inclusion, and accessibility; supporting the dignity of all community members, customers, and partners regardless of any characteristics that make them unique. Through this lens, the Library aims to deliver programs, experiences, services, and opportunities relevant to the diverse communities that we serve.

Our ideal candidate has a college diploma or university degree in a field related to community programming (e.g. Library Science, Education, Fine Arts, etc.). You will also have a minimum of two years of community programming experience, excellent computer skills, with a variety of experience facilitating engaging programming with people of various ages. Significant knowledge of library programming trends including Makerspace equipment, robotics, coding and educational technologies is an asset.

While being a creative, ideas-person, your superior organizational skills ensure you are capable of balancing multiple priorities in a dynamic, fast-paced, customer-focused environment. Your commitment to the position requires flexibility to run programming at various times throughout the week, including evenings and weekends. A police records check with Vulnerable Sector screen and the ability to work at all three Library Branches is required.

Pay Rate: \$27.93 – \$32.85 per hour

Relevant Policy Information

The Innisfil ideaLAB & Library is an equal opportunity employer and is committed to building an inclusive and diverse workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, gender identity and age. Accommodations for disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation please contact jmiyasaki@innisfilidealab.ca or call 705-431-7410.

We thank all applicants for their interest; however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.

Please mail or email resumes by 5:00 pm on Wednesday, January 31, 2024 to:

Job Opportunities
Innisfil ideaLAB & Library
967 Innisfil Beach Road, Innisfil, Ontario, L9S 1V3
Email: jobs@innisfilidealab.ca
Subject Line: Library Programmer