



Job Opportunity
Summer Programmer – Children’s Services
30 hours per week per assistant
Innisfil ideaLAB & Library, Innisfil, Ontario

OUR ENVIRONMENT

Innisfil ideaLAB & Library is a dynamic, innovative, community hub providing opportunities for learning, discovery, gathering and fun for all Innisfil residents. We offer a friendly and collaborative work environment with room for growth, and a range of training and development opportunities. Our Staff are our greatest resource and it's their ideas, skills, and initiative that push us forward to provide outstanding services and we are committed to attracting and retaining individuals who represent the diversity in our own community and beyond.

POSITION DESCRIPTION

As part of the Summer Programming Team, the Summer Programmer – Children’s Services will work as part of our dynamic Programming team to offer exciting, engaging, and high-quality programming for children of all ages. Working closely with the Programming staff, Summer Programmers will develop and implement programs based on STEAM and ‘Maker’ philosophies, as well as act as key marketing agents for these programs and the TD Summer Reading Club. Summer Programmers represent the Library and engage the community by creatively highlighting Library programs and services during school visits and community outreach. They will gather statistics on all programs and regularly report on activities to ensure programs support the Library’s strategic goals.

WHO WE’RE LOOKING FOR

- Between the ages of 15 and 30 (grant requirement)
- Must be available to work flexible hours, including evenings and weekends
- Excellent communication skills, able to work independently and as part of a team, takes initiative, and thrives in an environment that encourages self-directed time-management
- Experience working with groups of children (ages 3-12) in a public library setting or equivalent
- Excellent computer skills, with experience using Google Workspaces (particularly Forms, Sheets, and Docs), Microsoft Suite, video calling tools, and basic video creation and editing software
- Knowledge of children's literature and programming resources, STEAM-based learning, and developmental stages of children
- Those with experience in coding, robotics, photography and other ‘Maker’ technologies preferred
- Able to work at all three Library Branches, sometimes at more than one branch per day
- Vulnerable Sector Check is required

Fourteen-week position starting the week of May 13, 2024, with a 30-hour workweek.

Pay Rate: \$20.31 per hour

RELEVANT POLICY INFORMATION

The Innisfil ideaLAB and Library is an equal opportunity employer and is committed to building an inclusive and diverse workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, gender identity and age. Accommodations for disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation please contact jmiyasaki@innisfilidealab.ca or call 705-431-7410.

We thank all applicants for their interest; however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.

Please mail or email resumes by 5:00 p.m. on Friday, January 26, 2024 to:

Job Opportunities
Innisfil ideaLAB & Library
967 Innisfil Beach Road, Innisfil, Ontario, L9S 1V3
Email: jobs@innisfilidealab.ca
Subject line to read: Summer Programmer – Children's Services