

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, March 20, 2023 – 7:00 p.m.
Innisfil ideaLAB & Library - Lakeshore Branch**

In Attendance: Anne Smith, Rob Nicol, Councillor Jennifer Richardson,
Councillor Rob Saunders, Barb Baguley, Sue Bennett
Rhonda Flanagan, Cynthia Gordon

Staff in Attendance: Erin Scuccimarri, Susan Baues, Jennifer Miyasaki, Kathryn
Schoutsen

Regrets: Raj Grover

1. CALL TO ORDER

- The meeting was called to order at 7:00 p.m.
- Land Acknowledgement Statement was delivered by the Board Chair

2. APPROVAL OF AGENDA

Motion #2023.18

Moved by: Jennifer Richardson
Seconded by: Rhonda Flanagan

THAT the agenda of the March 20, 2023, meeting be approved as presented.

CARRIED.

3. DISCLOSURES OF INTEREST

There were no disclosures of interest.

4. DELEGATIONS TO THE BOARD

- a) ROI Study – Kimberly Silk and Rahul Sabu Joseph, Brightsail Research
 - Kimberly Silk joined the meeting via zoom; Rahul Sabu Joseph joined the meeting in person
 - Slides were shared that outlined the economic impact our library makes in our community
 - A copy of the presentation will be shared with the Board
- b) Digital Media Lab Tour – Rachel Martin
 - Rachel Martin provided a tour of our digital media lab to our Board

5. CONSENT AGENDA

- The CEO highlighted recent interviews that our Board Chair and other community members participated in; CTV has been in our spaces 5 times in the last month to focus on our offerings for all ages
- Patrons have shared good news stories on social media about their experiences in our spaces
- The Deputy CEO commented that we may see more challenged books and that staff will need to be prepared

Motion #2023.19

Moved by: Sue Bennett
Seconded by: Cynthia Gordon

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

CARRIED.

6. BUSINESS ARISING

a) Donation Reserves

- The CEO provided information on how we receive donations to this account and how funds are spent

Motion #2023.20

Moved by: Jennifer Richardson
Seconded by: Barb Baguley

THAT the 2022 unspent library donations in the amount of \$7,719.02 be allocated to the Library's Donation Reserve Account.

CARRIED.

b) Committee Appointments

- Truth & Reconciliation Committee
 - The Board Chair advised that this will be a standing committee and called for volunteers; a question was posed: can community members join? This will require further consideration at the inaugural meeting
 - Cynthia Gordon volunteered for the committee
 - Chair Smith is Ex-Officio
 - No other volunteers at this time; Chair Smith asked that members consider joining the committee; potential members should advise her or the CEO if they wish to join
- Fundraising Committee
 - Rhonda Flanagan, Jennifer Richardson, and Rob Saunders volunteered
 - Chair Smith is Ex-Officio

- c) Annual Report to Council – April 26, 2023
- The CEO advised that as per the Public Libraries Act, we are required to report to Council annually
 - Request a minimum of 3 members to help with the presentation
 - Chair Smith, Sue Bennett, Cynthia Gordon and Rob Nicol volunteered
 - A meeting will be held to discuss next steps for the presentation

7. REPORTS

- Municipal Council Report
 - A report was shared with the package
 - Councillor Richardson commented on her attendance at the recent Orbit meeting
- Library Board Report
 - Board members shared information, comments and announcements regarding library and community initiatives, events and experiences
- Multi-Year Accessibility Plan Progress Report 2022

Motion #2023.21

Moved by: Rob Nicol
Seconded by: Rob Saunders

THAT the Multi-Year Accessibility Plan Progress Report 2022 be received.

CARRIED.

- Staff Report LIB-02-2023 TikTok Privacy, Security and Misinformation.
 - Councillor Richardson asked about alternative ways to reach the youth audience; Library staff advised that we are looking at other social media options

Motion #2023.22

Moved by: Jennifer Richardson
Seconded by: Rhonda Flanagan

THAT the Staff Report LIB-02-2023 TikTok Privacy, Security and Misinformation be received.

CARRIED.

- Health & Safety Update
 - The JHSC Minutes were provided in package

Motion #2023.23

Moved by: Cynthia Gordon
Seconded by: Sue Bennett

THAT the minutes of the JHSC February 9, 2023 meetings be received.

CARRIED.

8. POLICY

a) **BOARD** – Code of Ethics Policy #B-2023-05

(copy & motion)

Motion #2023.24

Moved by: Rob Nicol
Seconded by: Cynthia Gordon

THAT the BOARD – Code of Ethics Policy #B-2023-05 be approved as presented.

CARRIED.

b) **EMPLOYMENT** – Paid Holidays Policy #E-2023-06

(copy & motion)

Motion #2023.25

Moved by: Barb Baguley
Seconded by: Rhonda Flanagan

THAT the EMPLOYMENT – Paid Holidays Policy #E-2023-06 be approved as presented.

CARRIED.

c) **EMPLOYMENT** – Active Lifestyle Policy #E-2023-07

(copy & motion)

Motion #2023.26

Moved by: Jennifer Richardson
Seconded by: Sue Bennett

THAT the EMPLOYMENT – Active Lifestyle Policy #E-2023-07 be approved as presented.

CARRIED.

9. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

10. NEW BUSINESS**a) Bank Account Signing Officers****Motion #2023.27**

Moved by: Sue Bennett
Seconded by: Rob Saunders

THAT the Board approves the required Corporate Resolution as provided by TD Canada Trust on Form 592014 (1021) A, which designates the Library's Board Chair, Board Vice-Chair, CEO and Manager, Digital Services as signing officers of the Innisfil Public Library Board's Bank Account.

CARRIED.**11. COMMENTS AND ANNOUNCEMENTS****a) Calendar of Events**

- o Link to Library offerings was provided in the agenda

12. IN CAMERA

No In Camera

13. ADJOURNMENT**Motion #2023.28**

Moved by: Barb Baguley

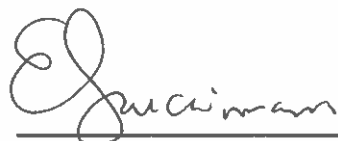
THAT the meeting be adjourned at 8:56 p.m.

CARRIED.**DATE OF THE NEXT MEETING**

The next Library Board meeting will be held on
Monday, April 17, 2023 at 7:00 p.m.
Innisfil Public Library & ideaLAB – Cookstown Branch – Community Room



 Anne Smith, Board Chair



 Erin Scuccimarrì, Secretary