

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, January 16, 2023 – 7:00 p.m.
Lakeshore Branch – Community Room**

In Attendance: Councillor Jennifer Richardson, Councillor Rob Saunders, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon, Raj Grover, Rob Nicol, Anne Smith

Staff in Attendance: Erin Scuccimarri, Susan Baues, Megan Legg, Jennifer Miyasaki, Mandy Pethick, Kathryn Schoutsen, John van Rassel

1. CALL TO ORDER

The CEO called the first meeting of the new 2023 to 2026 Board to order at 6:58 p.m.

The Land Acknowledgement Statement was read by the Deputy CEO.

The CEO welcomed the new Board. The CEO, Deputy CEO, Leadership Team and Board did a roundtable of introductions.

Election of Officers

The CEO initiated the election process by noting that there were four vacant positions – Board Chair, Vice-Chair (“Acting” Chair), Secretary and Treasurer.

The CEO called for nominations for Chair of the Board. Barb Baguley nominated Anne Smith, who accepted the nomination. Nominations were requested three times with no further additions. The nominations were then closed and Anne Smith was declared the new Board Chair.

At 7:07 p.m., the CEO transferred control of the meeting to the new Board Chair, Anne Smith.

The new Board Chair called for nominations for the position of Vice-Chair (“Acting Chair”) of the Board. Rob Nicol nominated Sue Bennett who accepted the nomination. Nominations were requested three times with no further additions. The nominations were then closed and Sue Bennett was declared the new Vice-Chair (“Acting” Chair).

The Board Chair then called for nominations for the position of Secretary/Treasurer. Rhonda Flanagan nominated Erin Scuccimarri, who accepted the nomination.

Nominations were requested three times with no further additions. The nominations were then closed and Erin Scuccimarri was declared the new Secretary/Treasurer.

The Chair asked for volunteers to service on the Finance Committee; Sue Bennett, Rhonda Flanagan and Rob Nicol volunteered and as Board Chair, Anne Smith is Ex-Officio of the Committee.

2. APPROVAL OF AGENDA

Motion #2023.01

Moved by: Barb Baguley
Seconded by: Rhonda Flanagan

THAT the agenda of the January 16, 2023, meeting be approved as presented.
CARRIED.

3. DISCLOSURES OF INTEREST

There were no disclosures of interest.

4. DELEGATIONS TO THE BOARD

The Leadership Team introduced themselves and provided the Board with an overview of their departments and what they do for the Library and the Community.

5. CONSENT AGENDA

The Board Chair provided the Board with an overview of the items contained in the Consent Agenda and invited the CEO to provide additional information about the CEO reports contained in the package. The Deputy CEO also highlighted items contained in the reports.

Motion #2023.02

Moved by: Jennifer Richardson
Seconded by: Raj Grover

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

CARRIED.

6. BUSINESS ARISING

No business arising.

7. REPORTS

- a) Municipal Council Report
 - Summary notes were provided in the package
 - Councillors Richards and Saunders had no additions
- b) Health & Safety Update
 - The JHSC Minutes were provided in package

Motion #2023.03

Moved by: Sue Bennett
Seconded by: Cynthia Gordon

THAT the minutes of the JHSC November 14, 2022 meeting be received.

CARRIED.

8. POLICY

There were no policies to present this month.

9. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

10. NEW BUSINESS

- a) LIB 01-2023 Statutory Holidays 2023 and New Year's Day 2024

Motion #2023.04

Moved by: Rob Saunders
Seconded by: Rhonda Flanagan

THAT LIB 01-2023 Statutory Holidays 2023 and New Year's Day 2024 Report be approved as presented.

CARRIED.

11. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
 - Link to Library offerings was provided in the agenda
- b) Professional Development
 - OLA Superconference 2023
 - An institutional membership has been purchased allowing all who wish to attend access to the digital conference; in-person attendees will be provided with registration

instructions for the sessions they wish to attend on their chosen day(s)

- The CEO provided details about Library Staff presenting at the Conference.
 - The Deputy CEO provided the Board members with copies of the book Palaces for the People
- HR Downloads Health & Safety Training Modules
 - The Executive Assistant provided an overview of the HR Downloads training each member would be required to complete.

12. IN CAMERA

a) Consideration of a resolution to hold an “In Camera” Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board’s Procedural By-Law Policy# B-2020-01.

Motion #2023.05

Moved by: Barb Baguley
Seconded by: Raj Grover

THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2020-01 to deal with:

- a) *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED.

Motion #2023.06

Moved by: Cynthia Gordon
Seconded by: Rhonda Flanagan

THAT the Board now rise and report on the “In Camera” session and resume the regular Board meeting.

CARRIED.

13. ADJOURNMENT

Motion #2023.07

Moved by: Barb Baguley

THAT the meeting be adjourned at 8:25 p.m.

CARRIED.

DATE OF THE NEXT MEETING

The next Library Board meeting will be held on
Tuesday, February 21, 2023 at 7:00 p.m.
Innisfil Public Library & ideaLAB –Stroud Branch



Anne Smith, Board Chair



Erin Succimarri, Secretary