



**Job Opportunity for a
LIBRARY PROGRAMMER SIX- MONTH CONTRACT**
25 hours per week
Innisfil ideaLAB & Library, Innisfil Ontario

OUR ENVIRONMENT

Innisfil ideaLAB & Library is a dynamic, innovative, community hub providing opportunities for learning, discovery, gathering, and fun for all. Our vision of revolutionizing Library service, transforming our community, and shaping our future can only be achieved through collaborative decision making and meaningful engagement with residents – it is all about the community.

Our Staff are our greatest resource and it's their ideas, skills, and initiative that push us forward to provide outstanding services. We understand that our employees are the Library's most valuable asset. The sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities, and talent that our employees invest in their work represents a significant part of our culture, reputation, and achievements. We are committed to attracting and retaining individuals who represent the diversity in our own community and beyond.

OUR TEAM

Our warm and friendly staff enthusiastically provide unique and meaningful interactions with our customers both virtually and in person, helping them to discover the spark to fuel unlimited ideas and opportunities. We embrace the unexpected, follow our passions with unlimited enthusiasm (and a little quirkiness), inspire each other to do better, and thrive in a constantly changing environment.

POSITION DESCRIPTION

Are you equally passionate about providing programming to children, adults and seniors? Would you enjoy running a preschool storytime, filming videos with technology tips, and creating seniors craft kits? If you answered yes, then we are looking for you! As a member of our collaborative Programming Team, you are an enthusiastic, highly motivated people person who shares our commitment to excellence. You are passionate about working with people of all ages to create and nurture community connections through high-quality, innovative public programming. You will meet the needs of the community by planning and providing engaging programming for all ages; and support the development of new programming and outreach opportunities and initiatives by researching, tracking and reporting on programming trends.

Your flexibility and experience will allow you to seamlessly provide preschool programs as adeptly as technology-focused adult programs or exciting senior engagement opportunities. You will also provide exceptional front line customer service alongside the Library Service Assistant (LSA) Team. You will routinely handle customer accounts and information services inquiries as required.

WHO WE'RE LOOKING FOR

Our ideal candidate has a college diploma or university degree in a field related to community programming (e.g. Library Science, Education, Early Childhood Education). You will also have a minimum of two years of community programming experience; excellent computer skills, with a variety of experience facilitating engaging programming with people of various ages, both in person and virtually. Significant knowledge of library programming trends including Makerspace equipment, robotics, coding and educational technologies is an asset.

While being a creative, ideas-person, your superior organizational skills ensure you are capable of balancing multiple priorities in a dynamic, fast-paced, customer-focused environment. Your commitment to the position requires flexibility to run programming at various times throughout the week, including evenings and weekends. A police records check with Vulnerable Sector screen and the ability to work at all three Library Branches is required.

Pay Rate: \$27.25 – \$32.05 per hour

Relevant Policy Information

The Innisfil ideaLAB & Library is an equal opportunity employer and is committed to building an inclusive and diverse workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, gender identity and age. Accommodations for disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation please contact the jmiyasaki@innisfilidealab.ca or call 705-431-7410.

The Innisfil ideaLAB & Library is committed to the health, safety and well-being of the Library's workplace community and members of the public. The Library has implemented a COVID-19 Vaccination Policy strongly encouraging vaccinations for all employees who can be vaccinated against COVID-19 (respectful of Ontario Human Rights Code considerations). The Policy requires mandatory disclosure of vaccination status and full compliance with the policy requirements. All new employees (and re-hires) are subject to the COVID-19 Vaccination Policy and COVID-19 Vaccination Procedure as a condition of employment and disclosure of vaccination status is required prior to commencing employment.

We thank all applicants for their interest; however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.

Please mail or email resumes by 5:00 pm on Friday, March 10, 2023 to:

Job Opportunities
Innisfil ideaLAB & Library
967 Innisfil Beach Road, Innisfil, Ontario, L9S 1V3
Email: jobs@innisfilidealab.ca
Subject line to read: Library Programmer