

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, October 17, 2022 – 7:00 p.m.  
Lakeshore Branch – Main Space**

**In Attendance:** Anne Smith, Councillor Kenneth Fowler, Councillor Donna Orsatti, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow, Raj Grover

**Staff in Attendance:** Erin Scuccimarri, Susan Baues, Jennifer Miyasaki

**Regrets:** Wendy Van Straten

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**1. Call to Order**

- The Board Chair called the meeting to order at 7:02 p.m. and asked for a moment of silence for South Simcoe Police Officers Morgan Russell and Devon Northrup.
- The Board Chair read the Land Acknowledgement Statement.

**2. Approval of Agenda**

**Motion #2022.73**

**Moved by:** Barb Baguley  
**Seconded by:** Rhonda Flanagan

THAT the agenda of the October 17, 2022 meeting be approved as presented and amended.

**CARRIED.**

**3. Declaration of Interest**

There were no declarations of interest

**4. Delegations to the Board**

- a) The Deputy CEO provided a branch tour to showcase the changes and enhancements to the branch through the use of merchandising, advertising and excellent customer service.

**5. Consent Agenda**

- The CEO commented on the success of our recent MakerFest that was highlighted in the CEO Report
- Barb Baguley suggested that the CEO report be promoted more prominently; the CEO will take a recommendation to the Communications Department

**Motion #2022.74**

**Moved by:** Sue Bennett  
**Seconded by:** Raj Grover

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

**CARRIED.**

**6. Business Arising**  
No Business Arising

**7. Reports**

a) Municipal Council Report

- Summary provided in package; no additions in meeting

b) Committee Reports

i. Board Budget Committee

- CEO provided an update; drafts of the operating and capital budgets will be available for the November meeting.

ii. Board Legacy Committee

- The final draft document was provided in the meeting
- Once approved by Board, it will be posted to the website
- Barb Baguley requested an amendment to the document; T & R Committee should be spelled out in full (Truth and Reconciliation Committee)

**Motion #2022.75**

**Moved by:** Monica Goodfellow

**Seconded by:** Kenneth Fowler

THAT the Innisfil Public Library Board 2019-2022 Legacy Document be received and approved as presented and amended.

**CARRIED.**

iii. Truth and Reconciliation Committee

- Delayed meeting again until after the election
- Several Board members attended the flag raising and smudge ceremony at Town Hall
- Monica Goodfellow advised that she and Councillor Orsatti attended the Sacred Fire ceremony held in Barrie

c) Board Advocacy and Engagement

- The Board Chair encouraged the Board to continue to attend and promote Library events.

- The CEO and Board Vice-Chair attended the Mayoral/Deputy Mayoral Debate and provide attendees with information about the Library's offerings

d) Innisfil Public Library Board Multi-Year Accessibility Plan Edition #3 – 2022-2026 (5 Year Plan).

- The Deputy CEO advised that this document is legislatively required
- Minutes of the IAAC, recommending the support of the plan were included in correspondence

**Motion #2022.76**

**Moved by:** Monica Goodfellow

**Seconded by:** Barb Baguley

THAT the Innisfil Public Library Board Multi-Year Accessibility Plan Edition #3 – 2022-2026 (5 Year Plan) be received as presented.

**CARRIED.**

e) Staff Report LIB-06-2022 Diversity Audit – Young Adult Collection

**Motion #2022.77**

**Moved by:** Raj Grover

**Seconded by:** Sue Bennett

THAT the Staff Report LIB-06-2022 Diversity Audit – Young Adult Collection be received as presented.

**CARRIED.**

**8. Policy**

a) **OPERATING & TECHNOLOGY – Health & Safety Policy #2022-27**

**Motion #2022.78**

**Moved by:** Monica Goodfellow

**Seconded by:** Barb Baguley

THAT the **OPERATING & TECHNOLOGY – Health & Safety Policy #2022-27** be approved as presented.

**CARRIED.**

- b) **OPERATING & TECHNOLOGY – Musculoskeletal Disorder (MSD) Prevention Policy #2022-28**

**Motion #2022.79**

**Moved by:** Raj Grover  
**Seconded by:** Kenneth Fowler

THAT the **OPERATING & TECHNOLOGY – Musculoskeletal Disorder (MSD) Prevention Policy #2022-28** be approved as presented.

**CARRIED.**

9. Strategic Issues

a) Reciprocal Membership Agreement - Essa

- The CEO provided an update on this agreement; copy was provided in agenda package
- Raj Grover noted an error in wording; it will be amended

**Motion #2022.80**

**Moved by:** Monica Goodfellow  
**Seconded by:** Rhonda Flanagan

THAT the amended reciprocal membership agreement between Innisfil Public Library Board and the Essa Public Library Board be approved as presented and amended.

**CARRIED.**

- b) Reciprocal Membership Agreement – New Tecumseth
- An error will be amended

**Motion #2022.81**

**Moved by:** Sue Bennett  
**Seconded by:** Raj Grover

THAT the amended reciprocal membership agreement between Innisfil Public Library Board and the New Tecumseth Public Library Board be approved as presented and amended.

**CARRIED.**

10. New Business

- The CEO shared information about the “Better Libraries, Better World” campaign

**11. Comments and Announcements**

a) Calendar of Events

- Link to Library offerings was provided in the agenda
  - No additions

b) Professional Development

- Library staff took a merchandising course
- Councillor Fowler advised he is taking an indigenous culture course through the University of Saskatchewan.

**12. In Camera**

No In Camera

**13. Adjournment**

**Motion #2022.82**

Moved by: Barb Baguley

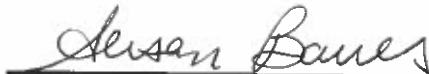
THAT the meeting be adjourned at 7:59 p.m.

**CARRIED.**

The next regular Board meeting will be held on  
**November 21, 2022 at 7:00 p.m. – Lakeshore Branch**



**Anne Smith, Board Chair**



**Susan Baues, Secretary**