

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, June 20, 2022 – 7:00 p.m.
Via Zoom**

In Attendance: Anne Smith, Wendy Van Straten, Councillor Kenneth Fowler, Councillor Donna Orsatti, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow, Raj Grover

Staff in Attendance: Erin Scuccimarri, Susan Baues, Jennifer Miyasaki

Regrets:

1. Call to Order

- The Board Chair called the meeting to order at 7:02 p.m. and read the Land Acknowledgement Statement.

2. Approval of Agenda

Motion #2022.46

Moved by: Kenneth Fowler
Seconded by: Wendy Van Straten

THAT the agenda of the June 20, 2022 meeting be approved as presented and amended.

CARRIED.

3. Declaration of Interest

There were no declarations of interest

4. Delegations to the Board

There were no delegations to the Board

5. Consent Agenda

- Minor edits to May 16, 2022 minutes
- Positive feedback on the CEO report; special thanks to staff who worked on the accreditation; kudos to staff who have participated in several in-person events

Motion #2022.47

Moved by: Kenneth Fowler
Seconded by: Donna Orsatti

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

CARRIED.

6. Business Arising

None

7. Reports

a) Municipal Council Report

- Summary provided in package; no additions

b) Committee Reports

i. Board Budget Committee

- Met on June 14 to start setting budgets for 2023/2024 budget cycle

ii. Board Legacy Committee

- Next steps are to meet and begin drafting document

iii. Truth and Reconciliation Committee

- Developed statement of purpose
- Will provide Board with an annual report of work done to date
- Attending indigenous events
- Reached out Ontario Library Indigenous Task Force to seek best practices advice; will be drafting a policy

c) Board Advocacy and Engagement

- Barb Baguley shared that she was at an event recently and received very positive feedback about our programs; helping seniors in our community make connections

8. Policy

a) **OPERATING & TECHNOLOGY – Website Policy #2022-19**

Motion #2022.48

Moved by: Barb Baguley

Seconded by: Monica Goodfellow

THAT the **OPERATING & TECHNOLOGY – Website Policy #2022-19** be approved as presented.

CARRIED.

b) **EMPLOYMENT – Performance Management & Development Policy #E-2022-20**

Motion #2022.49

Moved by: Sue Bennett

Seconded by: Wendy Van Straten

THAT the **EMPLOYMENT – Performance Management & Development Policy #E-2022-20** be approved as presented.

CARRIED.

c) **OPERATING & TECHNOLOGY – Program Policy #2022-21**

Motion #2022.50

Moved by: Wendy Van Straten

Seconded by: Raj Grover

THAT the **OPERATING & TECHNOLOGY – Program Policy #2022-21** be approved as presented.

CARRIED.

d) **EMPLOYMENT – COVID-19 Safety Policy #2022-22**

Motion #2022.51

Moved by: Wendy Van Straten

Seconded by: Rhonda Flanagan

THAT the **EMPLOYMENT – COVID-19 Safety Policy #2022-22** be approved as presented.

CARRIED.

9. Strategic Issues

a) Establishment of Information Library Service (ILS)

Staff Report LIB-05-2022 Simcoe County Library Cooperative Dissolution & Establishment of “Information Library Service

- The CEO provided context on the Staff Report and appendix; the service impacts to our Library; responses are required by July 10, 2022, if we wish to participate in these services.

Motion #2022.52

Moved by: Rhonda Flanagan

Seconded by: Monica Goodfellow

THAT the Staff Report LIB-05-2022 Simcoe County Library Cooperative Dissolution & Establishment of “Information Library Service” be received and the recommendations contained therein be approved.

CARRIED.

10. New Business

a) Return to In Person Meetings

- Recommendation that starting in September, we resume meeting in person; will also develop a plan for hybrid meetings

11. Comments and Announcements

a) Calendar of Events

- Link to Library offerings was provided in the agenda
 - Barb Baguley commented on the 211 Survey
 - Staff are working on a list of key events that would be beneficial for Board members to attend

b) Professional Development

- None to report

12. In Camera

- a) Consideration of a resolution to hold an “In Camera” Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board’s Procedural By-Law Policy# B-2020-01.

Motion #2022.53

Moved by: Wendy Van Straten

Seconded by: Monica Goodfellow

THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2020-01 to deal with:

- a) *Litigation or potential litigation, including matters before administrative tribunals, affecting the Board.*

CARRIED.

Motion #2022.54

Moved by: Barb Baguley
Seconded by: Wendy Van Straten

THAT the Board now rise and report on the "In Camera" Session and resume the regular Board meeting.

CARRIED.

13. Adjournment

Motion #2022.55

Moved by: Barb Baguley


THAT the meeting be adjourned at 8:25 p.m.

CARRIED.

The next regular Board meeting will be held on
September 19, 2022 at 7:00 p.m. – Location TBD



Anne Smith, Board Chair



Susan Baues, Secretary