

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, November 15, 2021 – 7:00 p.m.
Via Zoom**

In Attendance: Anne Smith, Wendy Van Straten, Kenneth Fowler, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow, Raj Grover

Staff in Attendance: Susan Baues, Erin Scuccimarri, Jennifer Miyasaki

Regrets:

1. Call to Order

- The Board Chair called the meeting to order at 7:03 p.m. and read the Land Acknowledgement Statement

2. Approval of Agenda

- The Board Chair advised that Agenda Item #9 will be moved to Agenda Item #12. In Camera

Motion #2021.82:

Moved by: Kenneth Fowler

Seconded by: Wendy Van Straten

THAT the agenda of the November 15, 2021 meeting be approved as presented and amended.

CARRIED.

3. Declaration of Interest

There were no declarations of interest

4. Delegations to the Board

- A draft Master Plan update was provided by Stephen Abrams of Lighthouse Consulting, and Brock James and Daniel Comerford of LGA Architectural Partners
- Board members provided feedback
- The Deputy CEO will share the presentation slides with the Board

5. Consent Agenda

- The CEO provided further context on the correspondence item regarding the use of meeting rooms and proof of vaccines pertaining to Library spaces.

Motion #2021.83

Moved by: Donna Orsatti
Seconded by: Rhonda Flanagan

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

CARRIED.

6. Business Arising

- a) Land Acknowledgement Committee Update
- The Board Chair provided an update on Committee business
 - The Committee has decided to have longer meeting sessions to achieve their goals. Next meeting is December 6, 2021, from 5pm until 8pm
 - Will provide a 2 year plan at an upcoming meeting

7. Reports

- a) Municipal Council Report
- Councillor Fowler provided an update on his “Movember” challenge with Bradford Councillor
- b) Health & Safety Update

Motion #2021.84

Moved by: Raj Grover
Seconded by: Wendy Van Straten

THAT the minutes of the JHSC October 28, 2021 meeting be received.

CARRIED.

8. Policy

a) **EMPLOYMENT** – Electronic Communication Policy #E-2021-19

Motion #2021.85

Moved by: Rhonda Flanagan
Seconded by: Kenneth Fowler

THAT the EMPLOYMENT – Electronic Communication Policy #E-2021-19 be approved as presented.

CARRIED.

b) **OPERATING & TECHNOLOGY** - Community Social Media Policy #2021-20

- Monica Goodfellow noted wording changes to be made

Motion #2021.86

Moved by: Monica Goodfellow
Seconded by: Barb Baguley

THAT the OPERATING & TECHNOLOGY - Community Social Media Policy #2021-20 be approved as presented, subject to minor edits.

CARRIED.

9. Strategic Issues

a) Library County Review Update (Moved to Agenda Item #12. In Camera)

10. New Business

a) 2022 Proposed Board Meeting Dates

- The Board agreed to proposed dates
- Barb Baguley suggested that when we return to in-person Board meetings, the Board should keep ZOOM meetings as an option, especially in the winter months when travelling to meeting locations might be difficult.

11. Comments and Announcements

a) Calendar of Events

- Link of Library offerings was provided in the agenda
- The CEO provided some updates on the Town Square project
- Upcoming General Meeting for Friends of Library November 22, 2021, 7:00 p.m. Cookstown Branch

- b) Professional Development
 - o No updates to share

12. In Camera

- a) Consideration of a resolution to hold an “In Camera” Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board’s Procedural By-Law Policy# B-2020-01.

Motion #2021.87

Moved by: Wendy Van Straten
Seconded by: Barb Baguley

THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2020-01 to deal with:

- a) Personal matters about an identifiable individual, including municipal employees.

Motion #2021.88

Moved by: Raj Grover
Seconded by: Kenneth Fowler

THAT the Board now rise and report on the “In Camera” Session and resume the regular Board meeting.

13. Adjournment

Motion #2021.89

Moved by: Barb Baguley
Seconded by: Wendy Van Straten

THAT the meeting be adjourned at 8:56 p.m.

CARRIED.

The next regular Board meeting will be held on
December 13, 2021 at 7:00 p.m. Via Zoom



Anne Smith, Board Chair



Susan Baues, Secretary