

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, October 18, 2021 – 7:00 p.m.  
Via Zoom**

**In Attendance:** Wendy Van Straten, Kenneth Fowler, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow, Raj Grover

**Staff in Attendance:** Susan Baues, Erin Scuccimarri, Jennifer Miyasaki

**Regrets:** Anne Smith

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**1. Call to Order**

- The Board Chair called the meeting to order at 7:01 p.m.

**2. Approval of Agenda**

**Motion #2021.74**

**Moved by:** Kenneth Fowler

**Seconded by:** Sue Bennett

THAT the agenda of the October 18, 2021 meeting be approved as presented and amended.

**CARRIED.**

**3. Declaration of Interest**

*There were no declarations of interest*

**4. Delegations to the Board**

- Brooke Gardhouse and Amy Gillies delivered a presentation on the Collections Department, the staff, their processes, and resources including Evergreen and Bibliocommons
- The Executive Assistant will share the presentation with the Board

**5. Consent Agenda**

- Item e) has been removed as polices are addressed later in the agenda
- Councillor Orsatti expressed admiration for the CEO Report's contents

**Motion #2021.75**

**Moved by:** Barb Baguley

**Seconded by:** Raj Grover

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

**CARRIED.**

**6. Business Arising**

- No business arising

**7. Reports**

a) Municipal Council Report

- Councillor Fowler congratulated Councillor Orsatti on her recent win in the Council Pumpkin Carving Contest through the Farmers' Market; Councillor Orsatti's entry depicted the Library's offerings and she expressed her thanks to Library staff for their assistance

b) Staff Report LIB-07-2021 - Mileage Reimbursement Rate

**Motion #2021.76**

**Moved by:** Donna Orsatti

**Seconded by:** Raj Grover

THAT the Staff Report #LIB-07-2021 be received and that the recommendations contained therein be approved; and FURTHER THAT the amended Mileage Reimbursement Rate of \$0.57 per kilometer for Staff/Board Members driving alone be effective retroactive to October 1, 2021.

**CARRIED.**

c) Health & Safety Update

**Motion #2021.77**

**Moved by:** Kenneth Fowler

**Seconded by:** Sue Bennett

THAT the minutes of the JHSC September 16, 2021 meeting be received.

**CARRIED.**

**8. Policy**

Policy

a) **EMPLOYMENT** – Added Responsibility Pay Policy #E-2021-17

**Motion #2021.78**

**Moved by:** Raj Grover

**Seconded by:** Rhonda Flanagan

THAT the EMPLOYMENT – Added Responsibility Pay Policy #E-2021-17 be approved as presented.

**CARRIED.**

b) **OPERATING & TECHNOLOGY** - Information Services Policy #2021-18

**Motion #2021.79**

**Moved by:** Barb Baguley  
**Seconded by:** Monica Goodfellow

THAT the OPERATING & TECHNOLOGY - Information Services Policy #2021-18 be approved as presented.

**CARRIED.**

**9. Strategic Issues**

- a) KPMG Report: Simcoe County Library System Service Delivery Review
- The CEO provided an overview of the Simcoe County Library System Service Delivery Review and the recommended options; the CEO also provided an outline of the next steps in the process
  - Recommendations will go to the Task Force and they will in turn take that recommendation to County Council
  - Board members expressed some concerns about what this will mean to our level of service and our offerings
  - The Board agreed that the letter should be drafted and sent; the CEO advised a draft would be sent to the Board within the next two days for their review and input prior to sending to the County Clerk

**Motion #2021.80**

**Moved by:** Kenneth Fowler  
**Seconded by:** Sue Bennett

THAT the Board send a letter to Simcoe County's Regional Government Review Service Delivery Task Force, in response to the Library Services Review Presentation shared by Project Leads from KPMG at the September 29, 2021 Regional Government Review - Service Delivery Task Force meeting.

**CARRIED.**

**10. New Business**  
No new Business

**11. Comments and Announcements**

- a) Calendar of Events
  - Link of Library offerings was provided in the agenda
- b) Professional Development
  - The Vice-Chair advised that she completed her course on Indigenous Culture through the University of Alberta

**12. In Camera**

*No in camera*

**13. Adjournment**

**Motion #2021.81**

**Moved by:** Barb Baguley  
**Seconded by:** Wendy Van Straten

THAT the meeting be adjourned at 8:20 p.m.

**CARRIED.**

The next regular Board meeting will be held on  
**November 15, 2021 at 7:00 p.m. Via Zoom**



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**Anne Smith, Board Chair**



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**Susan Baues, Secretary**