



**Job Opportunity for an
ASSISTANT CUSTODIAN**

**PART-TIME - 20 to 25 hours per week – 6 Month Contract
Innisfil ideaLAB & Library, Innisfil Ontario**

The Innisfil ideaLAB & Library is seeking a highly organized and self-motivated individual, who is committed to superior customer service and providing a healthy and safe environment for patrons accessing one of our four Library Branches.

Duties:

The successful candidate will be part of a team responsible for facility cleanliness, upkeep and maintenance at the Lakeshore Branch of the Innisfil ideaLAB & Library and other library branches as assigned. Duties may include, but are not limited to general housekeeping such as cleaning and sanitizing open spaces and washrooms, sweeping/mopping floors, simple building repairs, window washing, inventory monitoring, facility/room set-up/take-down and clean-up for programs and special events;..

Qualifications:

- Minimum Grade 12 education.
- Valid First Aid/CPR certificate.
- One to two years of facility maintenance and/or operations experience.
- Strong customer service and communication skills.
- Must be available to work flexible hours as scheduled, including days, evenings and weekends, at all branches of the library system.
- Current driver's licence and reliable transportation.

Please mail or email resumes by 5:00 pm on Friday, August 6, 2021 to:

Innisfil ideaLAB & Library
967 Innisfil Beach Road, Innisfil, Ontario, L9S 1V3
Email: jobs@innisfilidealab.ca
Subject line to read: Assistant Custodian (6 Month Contract)

Innisfil ideaLAB & Library encourages employment opportunities to be available to all persons on the basis of applicable skills and qualifications. Accommodations for disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation please contact jobs@innisfilidealab.ca. We thank all applicants for their interest; however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes.