

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, May 17, 2021 – 7:00 p.m.
Via Zoom**

In Attendance: Anne Smith, Wendy Van Straten, Donna Orsatti, Kenneth Fowler, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow Raj Grover

Staff in Attendance: Susan Baues, Erin Scuccimarri, Jennifer Miyasaki, Mandy Pethick, Samantha Van Grootel, Kathy Hammer, Anya Sitser, Shannon Kelly-Rob

Regrets:

1. Call to Order

The Board Chair called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Motion #2021.43

Moved by: Kenneth Fowler

Seconded by: Raj Grover

THAT the agenda of the May 17, 2021 meeting be approved as presented.

CARRIED.

3. Declaration of Interest

There were no declarations of interest

4. Delegations to the Board

- Mandy Pethick, Samantha Van Grootel – Home Library Service Overview
 - Mandy Pethick shared a presentation introducing the Library Services Team and the services they provide in our community
 - The Board Chair expressed gratitude for the team and the services they provide
 - Barb Baguley inquired if curbside service would continue post-COVID; Mandy Pethick advised it was being considered
 - Councillor Fowler provided positive feedback for our patio and ipad service
 - Samantha Van Grootel provided the Board with an overview of the Home Library Service
 - The Board Chair expressed her thanks and congratulated Samantha on the success of the program
 - Councillor Orsatti echoed the Board Chair's sentiments; Question: with the increasing diversity in our community, how will the Library reach out to

- newcomers? Samantha advised of the Click Connect program which helps with connecting newcomers to services, providing translators, etc.
 - the Vice Chair also expressed thanks for everything the Staff does
 - Councillor Fowler expressed his appreciation for the Staff's ability to think outside the box; our innovation and the way we connect the community; Question: Could high school students be considered for volunteers? Samantha advised that due to license requirement (G) this is not something that has been considered, however, perhaps they could consider students for selecting materials or craft ideas
 - Copies of the presentations will be shared with the Board after the meeting
- Kathy Hammer – Strategic Plan Update
 - Kathy shared the progress and status of the Library's strategic plan; the draft strategic plan was presented to the Board
 - A copy of this presentation, the consolidated report and a survey link will be shared with the Board after the meeting
 - The Board Chair thanked Kathy for the presentation

5. Consent Agenda

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Motion #2021.44

Moved by: Monica Goodfellow
Seconded by: Raj Grover

THAT the consent agenda items 5 a) to 5 e), and the recommendations contained therein be approved as presented.

CARRIED.

6. Business Arising

None

7. Reports

- a) Municipal Council Report
 - Report was provided in the Board package
 - Councillors Fowler and Orsatti had no further updates at this time
 - Sue Bennett asked about the Yarn Bombing; when was it advertised
 - The Deputy CEO advised that there is still time to contribute
 - Barb Baguley – parking fees s/b parking fines

b) Health & Safety Update

Motion #2021.45

Moved by: Wendy Van Straten
Seconded by: Donna Orsatti

THAT the minutes of the JHSC April 14, 2021 meeting be received.

CARRIED.

8. Policy

a) EMPLOYMENT – Respectful Workplace, Harassment and Violence Prevention
Policy #E-2021-14

Motion #2021.46

Moved by: Wendy Van Straten
Seconded by: Sue Bennett

THAT the EMPLOYMENT – Respectful Workplace, Harassment and Violence Prevention Policy #E-2021-14 be approved as presented.

CARRIED.

9. Strategic Issues

No strategic issues

10. New Business

a) Board photo for the Town's new onboarding program

b) Professional Development – Summer 2021

- The Deputy CEO lead the discussion on workshops during the summer for professional development
- The majority of the Board expressed interest in participating; the Board Chair advised that options and proposed dates would be sent out
- The CEO commented that as there are no scheduled Board meetings in July or August, perhaps the time slots could be used for workshops; the sessions could be recorded for those who cannot attend
- We are required to have 7 meetings per year which could provide opportunities for other times in the year for workshops
- Councillor Orsatti commented on the workload of Council; there will be a break in July; would prefer the option of other dates rather than the summer
- Councillor Fowler echoed Councillor Orsatti; would prefer other options to summer workshops
- The CEO advised that suggestions for dates, times and topics for professional development will be provided, however, if there are any topics the Board is specifically interested in, they should forward to the Executive Assistant

11. Comments and Announcements

a) Calendar of Events

- Link of our offerings provided in agenda
- The CEO advised that vaccine booking opens tomorrow for 18+

b) Professional Development

- No updates at this time

12. In Camera

- a) Consideration of a resolution to hold an “In Camera” Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board’s Procedural By-Law Policy# B-2020-01.

Motion #2021.47

Moved by: Monica Goodfellow

Seconded by: Wendy Van Straten

THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2020-01 to deal with:

- a) *a matter in respect of which a board or committee of a board may hold a closed meeting under another Act. 2002, c. 17, Sched. C, s. 24 (5)]*

CARRIED.

Motion #2021.48

Moved by: Raj Grover

Seconded by: Sue Bennett

THAT the Board now rise and report on the “In Camera” Session and resume the regular Board meeting.

CARRIED.

- Matters discussed during the closed session will be brought forward in the June 21, 2021 Board Meeting; any decisions made will take place in open session

13. Adjournment

Motion #2021.49

Moved by: Barb Baguley
Seconded by: Monica Goodfellow

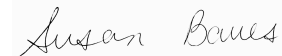
THAT the meeting be adjourned at 9:00 p.m.

CARRIED.

The next regular Board meeting will be held on
June 21, 2021 at 7:00 p.m. Via Zoom



Anne Smith, Board Chair



Susan Baues, Secretary