

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, April 19, 2021 – 7:00 p.m.
Via Zoom**

In Attendance: Anne Smith, Wendy Van Straten, Donna Orsatti, Kenneth Fowler, Barb Baguley, Sue Bennett, Rhonda Flanagan, Monica Goodfellow Raj Grover

Staff in Attendance: Susan Baues, Erin Scuccimarri, Jennifer Miyasaki, Audrey Webb, Alicja Procaccini

Regrets:

1. Call to Order

The Board Chair called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Motion #2021.35

Moved by: Donna Orsatti
Seconded by: Wendy Van Straten

THAT the agenda of the April 19, 2021 meeting be approved as presented.

CARRIED.

3. Declaration of Interest

There were no declarations of interest

4. Delegations to the Board

- Audrey Webb – Financial Overview
 - Audrey Webb shared a presentation regarding Long Term Debt (LTD) and Development Charges (DCs) – slide deck will be shared with Board after meeting.
 - There was a brief Q&A; the Executive Assistant will provide Audrey Webb with the financial portion of the Board package to provide context to questions being asked about noted errors/issues in the financials.

- Alicja Procaccini – Presentation: Adult Programming
 - Alicja Procaccini shared a presentation providing an overview of the Adult Programming & Services that the ideaLAB & Library offers to our patrons (both pre-COVID and how we adapted due to the pandemic).
 - Community Needs Assessment was touched on as a guiding force in our programs and services.

- The Chair and Councillor Orsatti expressed gratitude for all the wonderful work.
- A copy of this presentation will be shared with the Board after the meeting.

5. Consent Agenda

- The Deputy CEO advised that the request for delay of accreditation has been accepted due to the pandemic.
 - The Deputy CEO advised that due to the recent controversy regarding certain Dr. Seuss books, the decision was made to pull two of the titles in circulation at the Library; it sparked considerable discussion, including future community engagement that would highlight the role and responsibilities of the Library; robust guidelines will be developed to ensure a consistent process to address these issues in the future.

Motion #2021.36

Moved by: Rhonda Flanagan
Seconded by: Sue Bennett

THAT the consent agenda items 5 a) to 5 e), and the recommendations contained therein be approved as presented.

CARRIED.

6. Business Arising

a) CELA Follow Up Letter

Motion #2021.37

Moved by: Kenneth Fowler
Seconded by: Wendy Van Straten

THAT the Innisfil Public Library Board supports the Centre for Equitable Library Access (CELA) in their request to the federal government to commit to stable funding for accessible book production by writing a letter to M.P. John Brassard asking for his support in asking relevant federal government departments for continued funding, so that CELA can continue to help those with reading disabilities.

CARRIED.

7. Reports

a) Municipal Council Report

- Report was provided in the Board package
- Councillors Fowler and Orsatti also provided updates on the following:
 - Councillor Orsatti advised that she presented a Notice of Motion to Council use regarding the misuse of ATVs and dirt bikes (specifically

in the Alcona area); coming before Council soon; SSPS will also be looking at this issue.

- Councillor Fowler advised the Committee had intended to reschedule the annual Pitch-In to the end of May due to the Stay At Home Order. However, this decision has been reviewed and the Pitch-In Committee is now considering rescheduling it to September; supplies will be available to residents who would like to independently perform a local clean up; the Committee is urging people to stay in familial groups. Residents can call the Town to pick up the full trash bags when they are finished.

b) Health & Safety Update

Motion #2021.38

Moved by: Wendy Van Straten
Seconded by: Kenneth Fowler

THAT the minutes of the JHSC March 18, 2021 meeting be received.

CARRIED.

8. Policy

a) Volunteer Policy #2021-12

Motion #2021.39

Moved by: Donna Orsatti
Seconded by: Wendy Van Straten

THAT the Volunteer Policy #2021-12 be approved as presented.

CARRIED.

b) **EMPLOYMENT** – Accommodation and Return to Work Policy #E-2021-13

- The importance of having managers present/being kept informed of an employee's return to work process was discussed.

Motion #2021.40

Moved by: Wendy Van Straten
Seconded by: Sue Bennett

THAT the **EMPLOYMENT** – Accommodation and Return to Work Policy #E-2021-13 be approved as presented.

CARRIED.

9. Strategic Issues
No strategic issues

10. New Business
a) Bank Account Signing Officers (copy & motion)

Motion #2021.41

Moved by: Rhonda Flanagan

Seconded by: Sue Bennett

THAT the Board approves the required Corporate Resolution as provided by TD Canada Trust on Form 592014 (0819), which designates the Library's Deputy CEO, Board Chair, Board Vice-Chair and CEO/Chief Librarian as signing officers of the Innisfil Public Library Board's Bank Account.

CARRIED.

11. Comments and Announcements

a) Calendar of Events

- The Deputy CEO advised of the generous supply of hand sanitizer, masks and wipes and wipes from Innisfil No Frills; we will be sharing with the community through our seniors kits, Home Library Service, Family Book Bags, etc.; Library would like to create a "Thank You" video for social media; Communications Team will create script; anyone interested can email the Deputy CEO.
- A recent workshop and partnership between the Library and Gilda's Club was designed to help children cope with anxiety. It was well received with an attendance of 34 participants.

b) Professional Development

- Donna has completed all 7 sessions of the On The Road to Indigenous Cultural Safety; very positive feedback on this series of workshops; Sue Bennett also attended these sessions and received her certificate.

12. In Camera
No in camera

13. **Adjournment**

Motion #2021.42

Moved by: Barb Baguley
Seconded by: Sue Bennett


THAT the meeting be adjourned at 8:26p.m.

CARRIED.

The next regular Board meeting will be held on
May 17, 2021 at 7:00 p.m. Via Zoom



Anne Smith, Board Chair



Susan Baues, Secretary