



**SUBJECT: BOARD - HONORARIA POLICY**

**Policy No: B-2021-01**

**Date: January 18, 2021**

**Review Date: January 2025**

**Pages: 2**

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## **PURPOSE**

Board members are paid an honorarium for attending regularly scheduled meetings and this policy outlines the guidelines.

## **POLICY**

### **General**

An honorarium will be paid to Board members, based on the number of regularly scheduled meetings attended, to a maximum of ten (10) meetings per year.

### **Application**

This policy applies to all current Board Members, except elected officials, who regularly attend Board meetings.

### **Guidelines**

Honoraria are paid to Board members based on attendance at regularly scheduled Board meetings.

The honoraria will be paid in installments following the June and December meetings.

No additional honoraria will be paid for attendance at events or meetings other than official Board meetings (e.g. - Town Council meetings, Library programmes and events etc.).

Board members who incur costs as a result of representing the Board at meetings held outside of the Town, or who attend conferences (e.g. - Ontario Library Association Super Conference) will be reimbursed for actual expenses incurred, subject to the submission of proper documentation to the Board. Such expenses may include mileage from the point of departure, registration, meals, incidentals or other such expenses as established by policy and approved by the Board.

Board members who use their personal vehicle on Library business shall be compensated at the current rate per kilometre as approved by the Library Board, subject to the completion of the required forms.

Approved by the Innisfil Public Library Board, January 18, 2021  
Motion Number: 2021.09

Supersedes Policy #B-2017-01, approved January 16, 2017, Motion #2017.02; & Policy #B-2012-07, approved May 22, 2012, Motion #2012.42; & Policy #2009-09, approved April 20, 2009, Motion #2009.34; & Policy #2006-19, approved May 8, 2006, Motion #2006.51; & Policy #2002-27, approved December 9, 2002, Motion #2002.61.