

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, December 14, 2020 – 7:00 p.m.  
Via Zoom**

**In Attendance:** Monica Goodfellow, Wendy Van Straten, Donna Orsatti, Kenneth Fowler, Barb Baguley, Sue Bennett, Rhonda Flanagan, Anne Smith

**Staff in Attendance:** Susan Baues, Erin Scuccimarri, Jennifer Miyasaki

**Regrets:** Raj Grover

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**1. Call to Order**

The Board Chair called the meeting to order at 7:18 p.m.

**2. Approval of Agenda**

**Motion #2020.103**

**Moved by:** Rhonda Flanagan

**Seconded by:** Anne Smith

THAT the agenda of the December 14, 2020 meeting be approved as presented.

**CARRIED.**

**3. Declaration of Interest**

There were no declarations of interest

**4. Delegations to the Board**

There were no delegations to the Board

**5. Consent Agenda**

**Motion #2020.104**

**Moved by:** Wendy Van Straten

**Seconded by:** Sue Bennett

THAT the consent agenda items 5 a) to 5 e), and the recommendations contained therein be approved as presented.

**CARRIED.**

**6. Business Arising**

a) Board Budget Committee Report

- Non-union wage freeze is incorporated in the budget, but the 1% COLA does not yet appear in the operating budget. The Finance Department will finalize and reflect this change.

**Motion #2020.105**

**Moved by:** Donna Orsatti  
**Seconded by:** Kenneth Fowler

THAT the Library's proposed 2021/2022 Operating Budget be received and approved as presented.

**CARRIED.**

**7. Reports**

a) Municipal Council Report

- Donna Orsatti and Kenneth Fowler provided an update on the following:
- Finished budget, completed in one day; 0% 2021 and 1% in 2022
- Lights contest; final voting in by December 18
- Hope Tree launch is December 15, 2020 at IBP; mailbox encouraging residents to put letters of hope for 2021
- We are in a red zone; this changes how we will celebrate the Holidays
- Kenneth Fowler – Movember fundraising

b) Health & Safety Update

- Move to Red zone – doesn't change much for Library service; small change is we are being strict with the 30 min max for computer use
- Ensuring customers maintain the 2m distance from one another
- Preparing for a "Grey" designation if it occurs
- Working with Town to ensure protocols are aligned

**Motion #2020.106**

**Moved by:** Anne Smith  
**Seconded by:** Barb Baguley

THAT the minutes of the JHSC November 19, 2020 meeting be received.

**CARRIED.**

**8. Policy**

No policies were put forward in this section (See 5e)

**9. Strategic Issues**

None at this time

**10. New Business**

None at this time

**11. Comments and Announcements**

a) Link provided to illustrate our online/virtual offerings as well as what we are doing in Branch

- The Deputy CEO advised that the 2020 Board Report to Council is slated for the February 24, 2021 Council; there is flexibility with date if adjustment is needed
- The CEO advised that the Library typically does a “Good News” stories as an annual report to Council in December
- It is in the PLA that the Board is required to report to Council each year; doing this in February gives us the opportunity to examine the full year; Not just annual report, also do a video presentation; might enlist the help of Board members for this process; more to come in the new year
- Deputy CEO added that the Fine Free Policy will count as a report to Council for 2020

b) Professional Development

- Sue Bennett, Wendy Van Straten and Barb Baguley provided feedback from a recent webinar she attended entitled “Leaving No One Behind At Public Libraries”; Board selection process and diversity were items of focus
- OLB Boot Camp is in February; any Board member with interest in this reach out to the Executive Assistant to be registered
- Councillor Orsatti and Sue Bennett attended a workshop; Introduction to Cultural Competency
  - Focus was the colonization of First Nations people; Cultural awareness, residential schools, etc.
- The Board Chair is currently completing an eight (8) module course focused on indigenous groups in Canada
- Barb Baguley advised the meeting she noticed that the Deputy CEO uses gender pronouns in her email signature (She/Her)
  - The Deputy CEO advised this has opened the conversation on inclusivity and gender diversity; to reinforce with staff and the public that in doing this, we are sharing the message that we are not assuming other people’s genders and we do not expect others to assume ours.

12. **In Camera**  
**No In-Camera session**

13. **Adjournment**

**Motion #2020.107**

**Moved by:** Barb Baguley  
**Seconded by:** Kenneth Fowler

THAT the meeting be adjourned at 7:55 p.m.

**CARRIED.**

The next regular Board meeting will be held on  
**January 18, 2021 at 7:00 p.m. Via Zoom**



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**Monica Goodfellow, Board Chair**



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**Susan Baues, Secretary**