

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING AGENDA  
Monday, November 16, 2020 – 7:00 p.m.  
Via Zoom**

**2a.01.01**

1. Call to Order
2. Approval of Agenda (copy & motion)  
***[Motion #2020. – THAT the agenda of the November 16, 2020 meeting be approved as presented.]***
3. Declaration of Interest  
*None at time of agenda creation*
4. Delegations to the Board
  - a) *Jana Abrahams and Audrey Webb, Town of Innisfil, Finance Department  
Presenting 2019 Financial Statements* (copy & motion)  
***[Motion #2020. – THAT the 2019 Corporation of the Town of Innisfil Public Library Board Financial Statements be approved as presented; and FURTHER, THAT the accompanying Report to the Board of Directors be accepted.]***  
***[Motion #2020. –. THAT on the recommendation of Audrey Webb, Treasurer, Town of Innisfil, the 2019 operating deficit of \$52,618 be carried forward to 2020 and funded from the Library’s 2020 operating budget.]***
  - b) *Megan Legg – Staff Report 2020-03 Re: Holds Lockers*  
***[Motion #2020. –. THAT Staff Report 2020-03 be received.]***
5. Consent Agenda (motion)
  - a) Approval of Previous Minutes (copy)  
Recommendation  
*THAT the minutes of the October 19, 2020 Board Meeting, the October 19, 2020 In Camera Meeting and the October 27, 2020 Special Meeting be approved as presented.*
  - b) Correspondence (copy)  
Recommendation  
*THAT Correspondence Item 5b.01.01 to 5b.04.01 for October 2020 be received.*
  - c) CEO Reports (copy)  
Recommendation  
*THAT the CEO Report 5c.01.01 for October be received.*

d) Financial Reports (copy)  
Recommendation  
*THAT the Financial Reports 5d.01.01 to 5d.01.03 for October 2020 be received.*

e) Policies  
Recommendation  
*No Policies Presented*

**Consent Recommendation**

***[Motion #2020. – THAT the consent agenda items 5 a) to 5 e), and the recommendations contained therein be approved as presented.]***

6. Business Arising  
a) Board Budget Committee Report (Information Update Only)  
[www.innisfil.ca/budget](http://www.innisfil.ca/budget)

7. Reports  
a) Municipal Council Report (Information Update Only)  
b) Health & Safety Update (copy & motion)

***[Motion #2020. THAT the minutes of the JHSC October 26, 2020 meeting be received.]***

8. Policy  
a) Emergency Lockdown Policy #2020-29 (copy & motion)

***[Motion #2020. THAT the Emergency Lockdown Policy #2020-29 be approved as presented.]***

b) Fair Trade Policy #2020-30 (copy & motion)

***[Motion #2020. THAT the Fair Trade Policy #2020-30 be approved as presented.]***

c) **EMPLOYMENT** – Recruitment and Selection Policy #E-2020-31 (copy & motion)

***[Motion #2020. THAT the EMPLOYMENT – Recruitment and Selection Policy #E-2020-31 be approved as presented.]***

d) Service Outlets and Hours Policy #2020-32 (copy & motion)

***[Motion #2020. THAT the Service Outlets and Hours Policy #2020-32 be approved as presented.]***

9. Strategic Issues  
*No strategic issues at time of agenda creation*

10. New Business  
a) Proposed 2021 Board Meeting Dates (copy)

11. Comments and Announcements  
a) Calendar of Events (link)  
<https://innisfil.bibliocommons.com/events/search/index>

12. In Camera  
a) Consideration of a resolution to hold an “In Camera” Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board’s Procedural By-Law Policy# B-2020-01.

***[Motion #2020. - THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2020-01 to deal with:***

***a) Personal matters about an identifiable individual, including municipal employees.]***

***[Motion #2020. – THAT the Board now rise and report on the “In Camera” Session and resume the regular Board meeting]***

13. Adjournment

***[Motion #2020. – THAT the meeting be adjourned***

The next regular Board meeting is scheduled for  
December 14, 2020 at 7:00 p.m. via Zoom

### CORRESPONDENCE LIST for November 16, 2020

5b.01.01	<i>Innisfil Today</i> , October 28, 2020 online article entitled <i>Remote Working and Digital Services Going Well for Town of Innisfil</i> , written by Shane MacDonald, Local Journalism Initiative Reporter	(copy)
5b.02.01	<i>Municipal World</i> , September 2020 edition, article entitled <i>Lynn Dollin: Women of Influence in Local Government</i> , written by Sean Meyer	(copy)
5b.03.01	<i>Municipal World</i> , September 2020 edition, article entitled <i>Conquer Chaos, Be C.H.A.O.T.I.C.</i> , written by Peter DeJager	(copy)
5b.04.01	<i>TVO.Org</i> , October 30, 2020 online article entitled <i>Long Overdue: Why more Ontario Libraries are Going Fine-Free</i> , written by Kieran Delamont, Ottawa-based writer, reporter and photographer	(copy)